

## MISSION STATEMENT ON ADULT EDUCATION

Boyne Community School is committed to promoting education opportunities and qualifications for adults in the form of further and continuing education, and especially second chance education for those who have not benefited from their schooling.

### ADULT EDUCATION ENROLMENT FORM

Autumn 2020

Please print name and address in BLOCK CAPITALS. Please enclose cheque/bank draft payable to:  
Boyne Community School Adult Education

Course Title..... Course Code.....

Second Choice..... Course Code.....

Name.....

Address.....

Phone Numbers. (Home, work, mobile)

H.....W.....Mobile.....

email.....

I accept the conditions of enrolment as detailed in this brochure.

Signed: \_\_\_\_\_

\_\_\_\_\_

## Monday Night October 5th

### M01 Special Needs Assistant (Level 5) (10 weeks) (7 – 10 pm) €750

QQI Level 5N1786 & 5N2356. The course is designed to meet the needs of those seeking employment as an SNA. This course is run in partnership with the School of Progressive Education. For further details see [www.progressivecollege.ie/sna-courses/](http://www.progressivecollege.ie/sna-courses/)  
Part 1 Autumn 2020 - 10 weeks  
Part 2 Spring 2021 - 10 weeks (Start the end of January 2021)

### M02 Special Needs Assistant (Level 6) (10 weeks) (7 – 9 pm) €350

QQI Level 6 N1957 & 5N2356. The course is suitable for students who have completed QQI level 5. Further develop skills, knowledge & understanding of the role of the Special Needs Assistant and promote good practise among those working in the school community.  
This course is run in partnership with the School of Progressive Education. For further details see [www.progressivecollege.ie/sna-courses/](http://www.progressivecollege.ie/sna-courses/)

### M03 Health Services Skills (Monday 7.00 – 10.00pm) (5 weeks per module)

QQI/ Fetac Level 5  
Module 1: Care of the Older Person Start 05/10 €200  
Module 2: Palliative Care Start 16/11 €200

### M 04 ECDL Essentials (10 weeks) (7 00 – 10.00pm) €330

ECDL Essentials is a new four module course which will improve IT skills and provide a qualification to enhance job opportunities. See website for further detail.

J. Canning

### M05 Pilates (7.30 – 8.30 pm) (8 weeks) €60

Wear runners & bring a mat / rug, bottle of water & towel.  
Class will be delivered online.

D. Davis

### M06 Digital Marketing for Small Business (8 weeks) €100

Learn to use social media effectively to promote your Business – Facebook, Instagram, Twitter  
Class will be delivered online.

G. Shannon

### M07 Design your Garden (5 weeks) €70

Suitable for beginners and gardeners who want to learn more about design. Focus on gardens for biodiversity.  
Class will be delivered online.

L. Gilsean

### M08 Furniture up –cycling (5weeks) €60

Make and use your own chalk paint. Decoupage, stenciling, guiding using copper, silver & gold leaf. Crackle finishes. Wax and sealing  
Class will be delivered online.

M. Casey

### M09 Hand lettering (8 weeks) €100

A modern version of calligraphy.  
Materials needed –  
Calligraphy markers, brush markers, water colour paper and water colours.  
Class will be delivered online.

M. Casey

### M10 Mindfulness (8 weeks) (Max 12) €100

Release stress and anxiety. Gain an understanding of Mindfulness and Build up a strong practise. Interesting and interactive class. Learn to let Go of daily struggles by including Mindfulness practise in daily life.  
Class will be delivered online.

M. O'Brien

### M11 Creative Flowers Online (4 weeks) €60

Join this fun class and make a variety of displays. Use materials from the garden. Suitable for all levels.  
Class will be delivered online.

M. Owens

## Classes begin Monday 5th of October 2020

Start time of classes vary 7pm and 7 30 pm

**Note: Certificate classes will be tutored in the classroom and online.**

**Hobby classes will be delivered online this term.**

**Note: The school will only contact you when a class is cancelled. Once enrolled for classroom based classes come to class the first night.**

## PROFESSIONAL BODY

### ICS SKILLS/ECDL Essentials

The ECDL is an internationally recognised qualification certified by ICS Skills. It verifies computer competence and is in demand by employers.  
ECDL Essentials is a new four module course which is awarded on the completion of four of the seven modules of the ECDL programme. Additional modules will be offered in the spring 2020 term if required. 30 hours tuition. The four modules are:  
Computer Essentials, Online Essentials, Word Processing and Spreadsheets  
Further details from: [www.ics-skills.ie/ecdl/about-ecdl.php](http://www.ics-skills.ie/ecdl/about-ecdl.php)

### The College of Progressive Education

The Special Needs Assistant course Level 5 5N1786 & 5 N2356 and Level 6 6 N1957 will be delivered and QQI validated by The College of Progressive Education

Telephone (01 4884300.) Course duration:

**Level 5** 10 weeks Autumn 2020 and 10 weeks Spring 2021

Monday 7 – 10 pm.

**Cost:** €750 Instalment payment available on-line

**Level 6** 10 weeks Autumn 2020

Monday 7 – 9 pm.

**Cost:** € 350 Instalment payment available on-line

### QQI-Health Care support – 5M4339

Eight modules must be completed to achieve a full QQI Level 5 Major Award  
Modules can be completed on a stand-alone basis.

Module 1 Care of the Older person	5N2706	€200
Module 2 Palliative Care Support	5N3796	€200

Additional charge of €50 euro per full certificate issued. €20 per individual certificate. 2/3 modules can be included on each certificate. Some exemptions may apply

This Course will be tutored and QQI validated by Healthcare Training

Solutions [www.healthcaretrainingsolutions](http://www.healthcaretrainingsolutions)

See [www.boyneadulteducation](http://www.boyneadulteducation) for further detail on the modules

### WATCH OUT FOR NEW COURSES IN OUR SPRING BROCHURE OUT IN JANUARY 2021

**New Courses.** If you have a skill you can impart or an idea for courses, please send in outline or CV to the Director or to [boyneaded@eircom.net](mailto:boyneaded@eircom.net)

### For further information, contact Boyne Community School:

Principal	Elizabeth Cahill
Director of Adult Education	Máire Walsh
Administration	P. Darby C. Fitzsimons
Night Staff	G. Gibney
Adult Education Office	Ph. (046) 94 38000
	Fax (046)94 81660
E-mail	<a href="mailto:boyneaded@eircom.net">boyneaded@eircom.net</a>

Online classes:

**Pobalscoil na Bóinne Boyne  
Community School  
Trim, Co. Meath**

**General Information**

**Evening Classes** are offered in Boyne Community School on Monday.

**Information:** The Director or School representative will be available to answer queries on these nights after 5<sup>th</sup> September from 7.00 – 10 p.m.

**Postal Enrolment** will be accepted with full fee from 5– 13th September

**Online enrolment** is now possible. Students are enrolled on a “first come first served basis”.

Early enrolment is necessary to ensure sufficient numbers for classes to form.

**Fees** in full must be paid before classes commence.

**Course Closure:** No course may be formed where the number of students enrolled does not warrant it. The Director reserves the right to close a course and refund fees or to alter times & dates of a course if deemed necessary.

**Refunds** Fees are non-refundable, unless a course does not form due to insufficient numbers or a tutor being unavailable. Expect these refunds week 4 of courses.

**Property:** Responsibility cannot be taken for loss of / damage to students’ property, cars etc.

**Parking** Please park your car with consideration for others, leaving access clear. Do not park on the grass. Access parking at the back of the school through lane at left of main entrance.

**Expenses** Expect to have to buy materials for some courses

**Funded Courses:** The fee for some courses is less than for others – this is part of our commitment to the community

**Gift Vouchers** These can be purchased in the Adult Education Office, Monday – Wednesday at night.

**Tea / Coffee Break** some classes take a 10 - minute break, when you can buy a cup of tea of coffee.

**Discipline:** The student subscribes to the regulations of the school and is bound by them. Students have access to school rooms and equipment, which must be treated with care and left ready for the next day. The school reserves the right to suspend from class or building as appropriate.

**Smoking** is strictly forbidden in any part of the school building. Please do not litter the school grounds.

**Career Guidance for Adults:** check out MAEGS (Meath Adult Education Guidance Service), maegs@meathvec.ie or Eilis at ph. (046) 90 68249

**NB** Assume you have got a place. We ring you only when a course will not run Receipts are issued on the first night of class, if you have enrolled by post or directly to you if you enrol online.

**Adult Education  
Evening Classes  
Autumn Programme 2020**

**ENQUIRIES**

**Telephone: 046 9438000**

**Mobile: 085 1704051**

**Email: boyneaded@eircom.net**

Website

**www.boyneadulteducation.com**

**ENROLMENT  
ON LINE ENROLMENT**  
Online at [www.boyneadulteducation.com](http://www.boyneadulteducation.com)

**Telephone enrolment**

**September**

**14<sup>th</sup> 2 - 4pm**

**15<sup>th</sup> 2- 4pm**

**16<sup>th</sup> 2 - 4pm**

**17<sup>th</sup> 4.00 to 5.00 pm**

**and**

**September**

**21<sup>st</sup> 2- 4pm**

**22<sup>nd</sup> 2- 4pm**

**23<sup>rd</sup> 2- 4pm**

**24<sup>th</sup> 4.00 to 5.00 pm.**

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**Email: boyneaded@eircom.net**

